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**Minutes of a Meeting of Harling Parish Council**

**Held in Harling Old School Hall on Tuesday 24th October 2023**

**PRESENT**

Cllr P Edge (Chairman) Cllr K Rayner

Cllr A Hayward Cllr G Denham

Cllr B Copping Cllr H Mackenzie

Cllr S Blades Cllr L Mould

Cllr J Jacobs Cllr J Denniss

Mrs K Filby (Clerk)

There were four members of the public present

**1. APOLOGIES WERE RECEIVED AND ACCEPTED**

Cllr G Jubb & Cllr Nunn

**2. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 26th September 2023**

Remove Cllr Denham from the minutes

Item 18 (j) OSH will not hold this year’s market on The Poplars

Item 2 funding applied for defibrillator

Item 15 Market Place work should begin in the New Year

Item 12 Christmas lights have been ordered and will be fitted w/c 20th November by TT Jones

**3. MINUTES SIGNED AS A TRUE AND CORRECT RECORD BY THE CHAIRMAN**

**4. PUBLIC FORUM**

Simon Round, Practice Manager to EH Surgery addressed the Council and confirmed he is leaving his post at the end of the year. Three Doctors also leaving over the next few months. Currently the surgery has 8800 patients on its books but predicts this to increase to 10,500 in 18-20 months’ time.

**5. DECLARATION BY COUNCILLORS OF ANY DISCLOSABLE PECUNIARY**

**OR PERSONAL INTEREST(S) IN ANY AGENDA ITEMS**

None

**6. PLANNING**

None received

**7. ACCOUNTS**

**a**) Npower - £277.70

**b**) BT -£67.93

**c**) Staff costs - £3604.73

**d**) Harling Old School Hall - £249

**e**) Lights4fun – 47.99

**g**) Amazon - £19.62

**h**)Diddlington Nurseries - £273.85 (Community Garden)

**i**)B & M - £31.94 (Community Garden)

**j**)B & Q - £10.00 (Community Garden)

**k**)Vistaprint - £16.49

**l**)Thurlow Nunn - £49.99

**m**)RBL - £40

**n**)Garden Centre - £33.98 (Community Garden)

*The Parish Councillors were presented with copies of receipts of payments and bank reconciliation showing year to date spending and balances for main current account*

**8. POPLARS**

The Council agreed that improvements to the allotment boundary need to be made, Grounds team to be instructed to begin clearing undergrowth, old barbed wire and rubbish. Signage for the play area and garden to be priced by The Clerk

**9. EMAIL ADDRESSES**

The Council resolved to change all Councillors email accounts to gov.uk domains. Cllr Denham to action

**10. ADDITIONAL DOG WASTE BIN**

The Council did not agree to a bin being sited in any remote locations, however would put forward a request to Breckland Council for a bin to be located in Middle Harling

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**11. REPAIRS TO MARKET PLACE**

The Council were presented with three quotes for repairs to pot holes. The Council approved the quote from Whiterod for £1490 plus VAT

**12. SECOND PUBLIC FORUM**

Concerns raised over an increase in HGV’s and enquired about the CSW scheme

**13. CORRESPONDENCE RECEIVED/CLERKS REPORT**

**a)** The Chairman, Vice Chair and the Clerk attended the NPTS Autumn seminar

**b)** Confirmation received that no planning permission is required for the proposed bus shelter on Market Street

**c)** Issues reported of flooding in Brewsters and on Kenninghall Road during heavy rain

**d)** The Welcome Hub will be hearing from Wayland Men’s Shed on the 30th October, with a meeting at the Rectory early November

**e)** The Clerk presented the Councillors with required documents for the forthcoming Fireworks event – Risk Assessment, Fire Risk Assessment and Event Management Plan

**f)** Cllr Copping concluded his audit on the Councils financial book work as required in the Councils Internal Controls

**14. DATE OF NEXT MEETING**

28th November

K Filby

Clerk 8th November 2023