# HARLING PARISH COUNCIL ANNUAL ACTION PLAN 2022

| AIM | OBJECTIVIE | ACTIONED BY | BUDGET | TIMESCALE | COMPLETION |
| --- | --- | --- | --- | --- | --- |
| Review and updating of policies and procedures | **To remain compliant** | **Clerk** | **n/a** | **Ongoing** |  |
| Review of cemetery fees | **Ensure best value is obtained** | **Clerk/RFO/Full Council** | **n/a** | **Summer 2023** |  |
| Refurbishment of Recreation Ground gates | **To restore and preserve village history** | **Cllr P Edge** | **£3000** | **Summer 2023** |  |
| Coffee morning | **Community engagement** | **Clerk** | **Hire of hall** | **Summer 2023** |  |
| Coronation Celebrations  Councillor/Staff training | **To celebrate the King’s Coronation and promote village engagement**  **Continued understanding of councils’ policies and procedures. Staff development, H & S.** | **Full Council**  **Councillors**  **Clerk** | **Sponsorship**  **£600** | **May 23**  **Ongoing** |  |
| Cleaning of war memorial | **To restore and preserve village history** | **Clerk** | **£3000** | **Autumn 2023** |  |
| LED Replacements | **All obsolete lamps replaced** | **Clerk** | **£3,000 (EMR)** | **Ongoing** |  |
| Review of Allotment leases | **To ensure compliancy with latest recommendations from NAS** | **Clerk/Full Council** | **n/a** | **Spring 2023** |  |
| Traffic safety gates  Church Road | **Traffic management** | **Cllr Blades/RFO** | **£2,500** | **Autumn 2023** |  |
| Market Place refurbishment | **To improve the quality of the current surface to ensure safety standards are met. To combat parking issues and the improve the general appearance of the area** | **Full Council** | **EMR are currently £47,131** | **Public consultation and initial costings to be carried out by December 2022**  **Tender process will be required for full quotes** |  |
| Chapel refurbishment | **To restore and preserve historic building** | **Grounds Team** | **£300** | **Summer 2023** |  |
| Creation of new allotments | **To fulfil the Councils obligation to provide and maintain allotments** | **B Copping/Clerk** | **£2000** | **Summer 2023** |  |
| History of Harling board | **To provide information to residents and visitors of Harlings history** | **J Jacobs** | **Unknown** | **Not specified** |  |

Adopted May 2020

Reviewed and Updated December 2020

Reviewed and Updated March 2023