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**Minutes of a Meeting of Harling Parish Council**

**Held in Harling Old School Hall on Tuesday 27th February 2024**

**PRESENT**

Cllr P Edge (Chairman) Cllr K Rayner

Cllr A Hayward Cllr H Mackenzie

Cllr B Copping Cllr G Denham

Cllr G Jubb Cllr S Blades

Cllr J Jacobs Cllr J Denniss

Mrs K Filby (Clerk)

Cllr W Nunn Cllr S Askew

There were two members of the public present

**1. APOLOGIES WERE RECEIVED AND ACCEPTED**

Cllr L Mould

**2. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 23rd January 2024**

**3. MINUTES SIGNED AS A TRUE AND CORRECT RECORD BY THE CHAIRMAN**

**4. DISTRICT AND COUNTY COUNCILLORS REPORTS**

Cllr Nunn informed the Council that he had been chasing Breckland Council in relation to the rebuilding of the flint wall in School Lane. Breckland Council to install safety signs in Grigson’s Wood informing walkers that there is deep water in the pond.

 Cllr Askew informed the Council that he would be allocating a proportion of his budget toward the Parish Partnership Scheme projects that the Council have applied for. 50% of the portion of funding to be received by the PPS for VAS and safety gates on the B1111

 Cllr Blades requested that an extraordinary meeting of the Parish Council be called to discuss the merits of vehicle activated signs in the village before any funding is accepted. The Chairman requested of the Clerk for a meeting to be called

**5. PUBLIC FORUM**

Members of the Parish Grounds Team discussed the matter of the Village Christmas tree and reported on other matters pertaining to the village

 06/24

**6. DECLARATION BY COUNCILLORS OF ANY DISCLOSABLE PECUNIARY**

 **OR PERSONAL INTEREST(S) IN ANY AGENDA ITEMS**

 No interests were raised

**7. PLANNING**

No planning matters were discussed

**8. ACCOUNTS**

**a**) Npower - £414.36

**b**) BT -£67.93

**c**) Staff costs - £3319.32

**d**) JS Supplies - £54.00

**e**) KM First Aid - £40.00

**f**) Amazon - £72.00

**g**) TT Jones - £380.28

**h**) Gallagher Insurance- £345.05

**i**) HOSH - £396.00

**j)** Paul Garwood Building - £7140.00

**k)** Sign Trade Supplies - £165.09

**l)** Plaswood - £879.12

**m)** Parish Online - £216.00

**n)** The Parish Notice Board Company - £705.00 (50%)

**o)** Glasdon - £1071.76

**p)** NPTS - £54.00

**q)** Harling Town Lands Trust - £1700

*The Parish Councillors were presented with copies of receipts of payments and bank reconciliation showing year to date spending and balances for main current account*

**9. PHASE TWO MARKET PLACE REFURBISHMENT**

Cllr Blades updated the Council on current costs and confirmed that costs had overrun, specifically

Costs for bins and planters, approximately £1000. The paving is now complete, and the bus shelter has been built and to be stained black to prevent graffiti. A roof is required and Cllr Blades put forward two options of a Zinc roof at £1470 and a Copper roof at £1845. Council approved the quote for a Copper roof which will be more aesthetically pleasing for the area. Finger posts signs are to be ordered to display – Community Garden, Poplars and Village Hall

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**10. GRANT APPLICATION**

An application received from East Harling Friends of the Church in aid of promoting the Church through various events. The Council approved a sum of £250 to be paid via The Town Improvement Fund

 07/24

**11. CEMETERY FEE REVIEW**

The Council agreed that as fees had not been reviewed since 2020 and staffing and maintenance costs have increased, then burial fees will need to be increased as from the 1st April 2024. Fees for Exclusive Rights of Burial and interments will be raised by £50, in line with neighbouring Council’s fees

**12. D-DAY 80 EVENT**

An event is to be held on Sunday 9th June on the Recreation Ground in remembrance of the events 80 years ago. The Clerk has organised to date, various activates and has applied for a grant of £500 from Breckland Council. Funding also secured from local businesses who have agreed to support the event. A marquee is to be hired to host a historical display of documents and memorabilia

**13. STREET LIGHT GARLONDES**

The Council considered a quote received from TT Jones for a new galvanised column and solar powered light at a cost of £3272.12 plus vat. The Column required replacing as part of a safety programme to replace all concrete columns in the village. It was reported that this column required extensive works underground by UKPN if it was to be kept as a ground supplied lantern, at an estimated cost of £5,200. The Council approved TT Jones quote.

**14. TRAFFIC MANAGEMENT**

The Council are still investigating options for traffic management/road closures for this years events. The Clerk to enquire with the SNT whether or not they can facilitate a road closure for the Christmas light switch on. The Council discussed the option of moving the Christmas tree onto the Market Place which would allow a safer area for pedestrians to stand, away from the narrow footpaths.

**15. CORRESPONDENCE RECEIVED/CLERKS REPORT**

**a.** Resident of Jubilee Avenue would like to see some planting or play equipment on the ‘roundabout’ at the top of the road. The Clerk put him in touch with Breckland Council

 **b.** Public right of way has been blocked with a gate by the farmer, Clerk has reported this to NCC

 **c.** Clerk reported to Breckland Council her concerns over the deep water in Grigson’s Wood, a safety officer was sent to the site and it was agreed that signage needs to be put up

 **d.** Funding approved the defibrillator at the Surgery and the Practice Manger is currently waiting for a report from Harling Electrical

 **e.** £1000 grant has been received for the Community Garden

 **f.** There has been an increase in payroll fees to £27 per month

**16. DATE OF NEXT MEETING**

26th March 2024

 Apologies were received by the Clerk by Cllr Denham

*K Filby*

Clerk 13th March 2024 08/24