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**Minutes of the**

**Annual Meeting of Harling Parish Council,**

**Held in the Harling Old School Hall on Tuesday 23rd May 2023**

**PRESENT**

Cllr P Edge (Chairman)

Cllr H Mackenzie (Vice Chair) Cllr J Jacobs

Cllr J Denniss Cllr L Mould

Cllr G Jubb Cllr S Blades

Cllr K Rayner Cllr B Copping

Mrs K Filby (Clerk) Cllr A Hayward

There were no members of the public present

**1. ELECTION OF A CHAIRMAN FOR THE COMING YEAR**

It was duly proposed that Mr P Edge be elected as Chairman for the Parish Council for the coming year. 7/10 Councillors voted in favour.

**2**. **ELECTION OF VICE CHAIRMAN FOR THE COMING YEAR**

It was duly proposed that Miss H Mackenzie be elected as Vice Chair for the Parish Council for the coming year. All in favour.

 **3. APOLOGIES WERE RECEIVED AND ACCEPTED**

Cllr G Denham

4. **DECLARATION BY COUNCILLORS OF ANY DISCLOSABLE PECUNIARY OR PERSONAL INTEREST(S) IN ANY AGENDA ITEMS**

 Item 15 –Cllr Blades – personal connection to Contractor only

**5**. **TO CONSIDER ANY DECLARATIONS OF ACCEPTANCE OF OFFICE THAT HAVE NOT BEEN RECEIVED AND DECIDE WHETHER TO GRANT AN EXTENSION OR DELCARE THE SEAT VACANT**

Council approved an extension of 4 weeks to Cllr Denham 19/23

 **6. MINUTES OF THE MEETING HELD ON 25th April 2023**

Minutes were signed as a true and accurate record

 **7. MATTERS ARISING**

Proposal for works to Market Place are still ongoing and will be presented to the Council soon. Second quote and cost for digger are to follow soon for works to create additional allotments next to the cemetery.

 **8**. **COUNCIL RE ADOPTED THE GENERAL POWER OF COMPETENCE**

 **9. PLANNING**

(a) 3PL/2023/0452/3/4 *No objections raised*

(b) 3PL/2023/008 *– Item deferred*

**10. ACCOUNTS**

1. EON - £333.24
2. TT Jones - £509.81
3. BT - £88.04
4. Staff costs - £3500.36
5. Wave -£43.57
6. Norfolk County Council - £900
7. Carol Bailey - £160
8. SafetySigns4Less - £79.03/£23.58
9. Harling Old School Hall - £105.00
10. Norfolk Parish Training - £48.00
11. Rialtas - £177.32

l) URM - £77.76

m) Victoria Marquees - £496.13

n)Pippas Mad Hatters - £190.00

o)Gallagher Insurance - £4724.87 20/23

*The Parish Councillors were presented with copies of receipts of payments and bank reconciliation showing year to date spending and balances for main current account. It was explained that these figures do not include the Town Improvement Fund and Petty Cash funds.*

**11. COUNCIL RESOLVED TO RENEW THE CURRENT INSURANCE POLICY WITH GALLAGHER AT A COST OF £4724.87**

**12. ANNUAL RETURN FOR YEAR ENDING 31ST MARCH 2023**

**Council to received and approved:**

*Section 1 – Annual Governance Statement*

*Section 2 – Accounting Statement*

*Internal audit report*

**13. REPAIR AND REFURBISHMENT OF WEST HARLING ROAD GATES**

As no other estimates were able to be obtained, the Council resolved to accept the quote received by NJW Miles at a cost of £4,315

**14. CEMETERY TRIBUTES**

Clerk to cost up an information board to state the Council’s rules and regulations on tributes, as the burial authority.

**15. CLERKS REPORT/CORRESONDENCE RECEIVED**

**a.** Bollards on Valentines Corner have once again been hit, Clerk has raised this with CC Askew for immediate safety review

**b.** Complaint received from guardian of a child using the Poplars play tower on safety, Clerk has responding stating age regulations and safety requirements

**c.** Concerns raised over speeding on Garboldisham Road

**d.** Request for a pop up Craft stall on the Poplars

**e.** NCC Community Biodiversity Awards 2023, Clerk has nominated the Community Garden

**f.** Community Champions 2023 nominations open

**g.** Site meeting with Oaks CCTV for quote for further cameras on the Recreation Ground

**h.** Reports of graffiti on play equipment on both parks

**I.** New hall booking on Tuesdays may mean a change of time for Council meetings

**16. DATE OF NEXT MEETING**

27th June 2023

K Filby

Clerk

30th May 2023

 21/23